



**CITY OF FRUITLAND
FISCAL YEAR 2016 – 2017
PROPOSED BUDGET**

MAY 10, 2016



**CITY OF FRUITLAND, MD
UTILITIES DEPARTMENT BUDGET
FISCAL YEAR 2016 - 2017
PROPOSED**



	FISCAL YEAR 2017			FISCAL YEAR 2016			FISCAL YEAR 2015		
	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER
REVENUES									
USER FEES	\$ 335,000	\$ 678,300	\$ 1,051,600	\$ 340,000	\$ 690,000	\$ 1,090,000	\$ 330,000	\$ 660,000	\$ 1,068,000
RECONNECT FEES	-	7,000	-	-	5,000	-	-	4,000	-
LATE FEES	900	3,000	3,200	-	-	-	-	-	-
ADMINISTRATIVE CHARGES	-	8,000	-	-	6,000	-	-	5,000	-
METER READINGS/TRANSFERS	-	2,000	-	-	2,000	-	-	1,200	-
METER VAULT UPGRADE	-	10,000	-	-	-	-	-	-	-
IMPACT FEES/INTEREST	-	25,300	25,300	-	-	-	-	3,000	-
TAP FEES	-	-	-	-	8,400	6,600	-	8,400	6,600
REPLACEMENT RESERVE	-	166,000	208,000	-	157,000	208,000	-	157,000	208,000
RESERVE INTEREST	-	960	1,700	-	-	-	-	-	-
WICOMICO COUNTY GRANT	-	105,300	-	-	105,300	-	-	105,300	-
MD DEPT. OF ENVIRONMENT GRANT	-	-	-	-	-	-	-	-	6,393,957
MORRIS MILL WATER GRANT	-	-	-	-	8,000,000	-	-	8,000,000	-
WWTP ENEROC	-	-	5,000	-	-	4,000	-	-	3,000
OTHER GRANTS	-	-	-	-	-	4,425,126	-	-	112,500
OTHER MISCELLANEOUS REVENUE	13,100	-	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	1,004,477	-	-	1,439,396
PRIOR YEAR SURPLUS	14,525	149,660	160,660	-	10,761	-	-	-	-
TOTAL REVENUE	\$ 363,525	\$ 1,155,520	\$ 1,455,460	\$ 340,000	\$ 8,984,461	\$ 6,738,203	\$ 330,000	\$ 8,943,900	\$ 9,231,453
EXPENDITURES									
SALARIES AND BENEFITS	\$ 155,690	\$ 429,460	\$ 485,370	\$ 134,815	\$ 388,107	\$ 477,699	\$ 119,985	\$ 325,125	\$ 392,475
OPERATING EXPENSES	142,840	241,070	321,780	159,600	318,950	405,200	161,700	323,200	390,800
RESERVE CONTRIBUTIONS	-	166,000	208,000	-	157,000	208,000	-	157,000	208,000
IMPACT FEE CONTRIBUTIONS	-	-	-	-	-	-	-	-	-
CONTINGENCY	50,470	92,010	186,590	-	-	35,701	-	18,060	7,376
CAPITAL EXPENDITURES	14,525	28,025	39,025	-	8,000,000	5,429,603	145,000	8,000,000	7,953,353
DEBT RETIREMENT	-	198,955	214,695	-	120,404	182,000	-	120,515	279,449
TRANSFERS FROM OTHER FUNDS	-	-	-	45,585	-	-	(96,685)	-	-
TOTAL EXPENDITURES	\$ 363,525	\$ 1,155,520	\$ 1,455,460	\$ 340,000	\$ 8,984,461	\$ 6,738,203	\$ 330,000	\$ 8,943,900	\$ 9,231,453



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UTILITIES DEPARTMENT BUDGET
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Water Rates and Fees

Residential and Non-Residential

First 1,000 gallons:	\$	25.00	
1,000 to 3,000 gallons:	\$	33.33	
3,000 to 8,000 gallons:	\$	50.00	
Residential rate per 1,000 gallons (over 8,000):	\$	3.00	per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	6.00	per 1,000 gallons
Water Replacement Reserve:	\$	15.00	flat fee (per quarter)

Morris Mill Urban Service District

Fee calculation is based on 1.5 the residential rates

First 1,000 gallons:	\$	37.50	
1,000 to 3,000 gallons:	\$	50.00	
3,000 to 8,000 gallons:	\$	75.00	
Rate per 1,000 gallons (over 8,000):	\$	4.50	per 1,000 gallons
Water Replacement Reserve:	\$	15.00	flat fee (per quarter)

Sewer Rates and Fees

Residential and Non-Residential

First 1,000 gallons:	\$	50.00	
1,000 to 3,000 gallons:	\$	66.67	
3,000 to 8,000 gallons:	\$	100.00	
Residential rate per 1,000 gallons (over 8,000):	\$	4.00	per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	7.00	per 1,000 gallons



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2016 - 2017
PROPOSED**



	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>	<u>FISCAL YEAR 2015</u>
REVENUES			
GENERAL			
REAL ESTATE TAX @ 0.96	\$ 2,527,000	\$ 2,500,000	\$ 2,444,000
PERSONAL PROPERTY TAX @ 1.92	436,000	407,000	361,514
PENALTIES AND INTEREST	20,000	-	-
TAX REVENUE - OTHER	5,450	-	3,300
DEDUCTION FROM TAXES - DISCOUNTS	(15,000)	(15,000)	(15,000)
INCOME TAX	290,000	285,000	285,000
CABLE TELEVISION FRANCHISE FEE	52,000	52,000	52,000
CHESAPEAKE UTILITIES FEE	500	-	-
MOBILE HOME TAX	45,000	45,000	45,000
BUSINESS LICENSES AND PERMITS	24,300	17,800	17,300
NON BUSINESS LICENSES AND PERMITS	20,000	20,000	25,000
GRANTS	-	-	60,000
MISCELLANEOUS	29,000	15,000	10,000
DEBT PROCEEDS	-	-	145,000
SUBTOTAL - GENERAL	3,434,250	3,326,800	3,433,114
PLANNING AND ZONING	-	-	600
POLICE DEPARTMENT			
GRANTS	106,500	131,599	116,034
OVERTIME AGREEMENTS	14,000	2,000	2,000
FINES AND FORFEITURES	9,000	10,500	11,000
BREKFORD REVENUES	95,000	50,000	23,000
MISCELLANEOUS	4,900	5,000	5,000
DONATIONS	7,000	10,000	6,000
OTHER	3,000	-	-
SUBTOTAL - POLICE	239,400	209,099	163,034
CODE ENFORCEMENT			
GRANTS	-	-	15,000
GENERAL	-	-	2,000
PROPERTY UPKEEP	10,000	10,000	2,000
FINES AND FORFEITURES	46,500	45,000	52,940
SUBTOTAL - CODE ENFORCEMENT	56,500	55,000	71,940



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	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>	<u>FISCAL YEAR 2015</u>
PARKS AND RECREATION			
RESERVE	-	8,444	8,444
RECREATION FEES	5,600	3,500	-
MISCELLANEOUS	-	-	-
DONATIONS	1,200	1,100	-
OTHER	-	3,477	9,350
SUBTOTAL - PARKS AND RECREATION	6,800	16,521	17,794
HIGHWAY			
GRANTS	53,000	50,170	117,980
OTHER	3,000	-	-
PRIOR YEAR SURPLUS	550,425	-	-
SUBTOTAL - HIGHWAY	606,425	50,170	117,980
TOTAL REVENUE	\$ 4,343,375	\$ 3,657,590	\$ 3,804,462



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	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>	<u>FISCAL YEAR 2015</u>
<u>EXPENDITURES</u>			
LEGAL DEPARTMENT:			
RETAINER	\$ 24,000	\$ 24,000	\$ 24,000
OPERATING EXPENSES	17,000	24,000	24,000
CAPITAL OUTLAY	-	-	2,000
	<u>41,000</u>	<u>48,000</u>	<u>50,000</u>
COUNCIL AND ADMINISTRATION:			
SALARIES AND BENEFITS	196,150	172,317	193,980
OPERATING EXPENSES	45,630	29,350	43,150
CAPITAL OUTLAY	-	-	65,624
	<u>241,780</u>	<u>201,667</u>	<u>302,754</u>
ELECTION AND ADMINISTRATION:			
OPERATING EXPENSE	<u>2,500</u>	<u>1,500</u>	<u>2,500</u>
FINANCE DEPARTMENT:			
SALARIES AND BENEFITS	142,480	152,361	142,686
OPERATING EXPENSES	85,070	106,750	91,450
CAPITAL OUTLAY	-	-	-
	<u>227,550</u>	<u>259,111</u>	<u>234,136</u>
GENERAL SERVICES:			
SALARIES AND BENEFITS	-	6,000	6,980
OPERATING EXPENSES	-	48,500	47,000
	<u>-</u>	<u>54,500</u>	<u>53,980</u>
PLANNING AND ZONING:			
OPERATING EXPENSE	<u>-</u>	<u>500</u>	<u>500</u>
MUNICIPAL BUILDINGS:			
OPERATING EXPENSE	21,000	8,000	8,000
CAPITAL OUTLAY	65,600	65,624	127,600
	<u>86,600</u>	<u>73,624</u>	<u>135,600</u>
POLICE DEPARTMENT:			
SALARIES AND BENEFITS	1,835,300	1,677,660	1,508,620
OPERATING EXPENSES	339,040	317,500	318,200
BREKFORD EXPENSE	95,000	-	-
	<u>2,269,340</u>	<u>1,995,160</u>	<u>1,826,820</u>



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	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>	<u>FISCAL YEAR 2015</u>
VOLUNTEER FIRE DEPT:			
OPERATING EXPENSES	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
CODE ENFORCEMENT:			
SALARIES AND BENEFITS	120,140	127,781	107,158
OPERATING EXPENSES	<u>26,550</u>	<u>23,700</u>	<u>42,100</u>
	146,690	151,481	149,258
PARKS AND RECREATION:			
OPERATING EXPENSES	9,000	11,000	17,350
BUILDING AND GROUNDS MAINTENANCE	<u>6,000</u>	<u>4,000</u>	<u>8,000</u>
	15,000	15,000	25,350
HIGHWAY DEPARTMENT:			
SALARIES AND BENEFITS	138,520	160,460	135,090
OPERATING EXPENSES	188,000	186,500	184,400
CAPITAL OUTLAY	<u>603,425</u>	<u>-</u>	<u>33,100</u>
	929,945	346,960	352,590
GARAGE:			
SALARIES AND BENEFITS	50,080	39,722	51,837
OPERATING EXPENSES	<u>13,890</u>	<u>10,100</u>	<u>16,250</u>
	63,970	49,822	68,087
MOSQUITO CONTROL:			
OPERATING EXPENSE	<u>5,200</u>	<u>3,200</u>	<u>3,300</u>
ECONOMIC DEVELOPMENT:			
OPERATING EXPENSE	<u>3,500</u>	<u>3,500</u>	<u>5,000</u>
DEBT RETIREMENT:			
USDA RURAL DEVELOPMENT - STREET IMPROVEMENT BONDS	37,740	37,340	37,340
USDA RURAL DEVELOPMENT - 1979 PUBLIC FACILITIES		37,800	37,800
USDA RURAL DEVELOPMENT - POLICE BUILDING	127,900	128,000	128,000
BANK LOAN HAYWARD AVENUE	<u>86,080</u>	<u>87,600</u>	<u>87,600</u>
	251,720	290,740	290,740
TRANSFERS FROM OTHER FUNDS	-	(45,585)	95,285
CONTINGENCY	13,580	163,410	163,562
TOTAL EXPENDITURES	<u><u>\$ 4,343,375</u></u>	<u><u>\$ 3,657,590</u></u>	<u><u>\$ 3,804,462</u></u>



**CITY OF FRUITLAND
GENERAL OPERATING BUDGET TAX RATES AND FEES
FISCAL YEAR 2016 - 2017
PROPOSED**



Real Estate Property Tax: \$0.96 per \$100 assessed value

Personal Property Tax Rate: \$1.92 per \$100 assessed value

Mobile Home Park Tax: 15% of gross monthly charges
(Excluding tax)

Sanitation Fees:

Residential: \$ 44.25 per quarter*
Non-Residential: \$ 132.75 per quarter*
Bulk Pickup: \$ 35.00
Freon items (i.e. refrigerators, freezers, etc.): \$ 35.00 per item

* Fee is included on the quarterly utility bill

Returned Check Fee: \$ 35.00

Rental and Landlord Licensing Fees:

Rental Dwelling Unit: \$ 40.00 annually per unit
Violation: \$ 100.00

Rental Dwelling Unit Owners: \$ 40.00 annually
Violation: \$ 100.00



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UTILITIES BUDGET RATES AND FEES
FISCAL YEAR 2016 - 2017
PROPOSED**



Water Rates and Fees

<u>Residential and Non-Residential</u>		
First 1,000 gallons:	\$	25.00
1,000 to 3,000 gallons:	\$	33.33
3,000 to 8,000 gallons:	\$	50.00
Residential rate per 1,000 gallons (over 8,000):	\$	3.00 per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	6.00 per 1,000 gallons
Water Replacement Reserve:	\$	15.00 flat fee (per quarter)

<u>Morris Mill Urban Service District</u>		
<i>Fee calculation is based on 1.5 the residential rates</i>		
First 1,000 gallons:	\$	37.50
1,000 to 3,000 gallons:	\$	50.00
3,000 to 8,000 gallons:	\$	75.00
Rate per 1,000 gallons (over 8,000):	\$	4.50 per 1,000 gallons
Water Replacement Reserve:	\$	15.00 flat fee (per quarter)

Water Tap Installation Fee: \$ 4,200.00
 Impact Fee: \$ 4,500.00 Per Equivalent Dwelling Unit (EDU)

(A moratorium on impact fees was passed via Ordinance #267 until June 30, 2016)

Reconnect Charges for Water Service: \$ 25.00 During regular business hours

Late Charge for Water Accounts: \$ 25.00 fee for not paying by the stated deadline on bill

Sewer Rates and Fees

<u>Residential and Non-Residential</u>		
First 1,000 gallons:	\$	50.00
1,000 to 3,000 gallons:	\$	66.67
3,000 to 8,000 gallons:	\$	100.00
Residential rate per 1,000 gallons (over 8,000):	\$	4.00 per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	7.00 per 1,000 gallons

Sewer Replacement Reserve: \$ 20.00 Flat fee - per quarter
 Sewer Tap Installation Fee: \$ 3,300.00
 Impact Fee: \$ 4,500.00 Per Equivalent Dwelling Unit (EDU)

(A moratorium on impact fees was passed via Ordinance #267 until June 30, 2016)

Bay Restoration Fee**:

Residential Accounts: \$ 15.00 Flat fee - per quarter
 Commercial Accounts: Based on EDUs (\$15.00 minimum)

*** Mandated by State of Maryland*



CAPITAL IMPROVEMENT PLAN FISCAL YEAR 2016 - 2017 PROPOSED



CATEGORY	PROJECT	ESTIMATED COST	FUNDING SOURCES	TOTAL OUTSIDE FUNDING	TOTAL CITY SHARE	NOTES
#100 Storm Drainage					-	
#200 Highways	South Brown Street Revitalization	325,000.00	PY Surplus / H.U.R.	319,000.00	6,000.00	\$266,000 from '15-'16 HUR/State Grants
	West Cedar Lane Milling and Paving	16,000.00	PY Surplus		16,000.00	
	Main Street (East & West) Concrete Sidewalk Repairs	142,000.00	PY Surplus		142,000.00	
	E Main Street Milling and Paving (Rte. 13 to County line)	162,800.00	PY Surplus		162,800.00	
	Clyde and Camden Intersection Milling and Paving	4,000.00	PY Surplus		4,000.00	
#300 Sewer	WWTP Electronic Entrance Gate	11,000.00	City Budget		11,000.00	
#400 Water					-	
#500 Public Buildings	City Hall Rehabilitation - Administration	65,600.00	City Budget		65,600.00	
#600 Recreation					-	
#700 Capital Equipment	Dump Truck	58,100.00	PY Surplus		58,100.00	
	Snow Plow	5,300.00	PY Surplus		5,300.00	
	Salt Spreader	6,600.00	PY Surplus		6,600.00	
	TOTALS	796,400.00		319,000.00	477,400.00	



CITY OF FRUITLAND CAPITAL IMPROVEMENT 5 YEAR PLAN PROPOSED



CATEGORY	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
#100 Storm Drainage					
#200 Highways	Paving South Brown Street	Reconstruct West Main Street			
	Paving West Cedar Lane	N. Brown Street Paving			
	Sidewalk Repairs on Main St (E & W)	St. Luke's Rd Paving (N. Brown to N. Div.)			
	Paving East Main Street (Rt. 13 to County Line)				
	Paving Clyde/Camden Ave. Intersection				
#300 Sewer	WWTP Electronic Entrance Gate				Engineer Pump Station Crown Rd
#400 Water		Aquire Land for Production Well	Production Well		
#500 Public Buildings	City Hall Rehabilitation - Administration	City Hall Generator			
		Pole Shed at Public Works			
#600 Recreation					
#700 Capital	Dump Truck - Highway	Tractor with side mount mower			
	Snow Plow				
	Salt Spreader				
	Pickup Truck - Water and Sewer				