



CITY OF FRUITLAND
FISCAL YEAR 2017 – 2018
PROPOSED BUDGET

May 9, 2017



**CITY OF FRUITLAND, MD
UTILITIES DEPARTMENT BUDGET
FISCAL YEAR 2017 - 2018
PROPOSED**



	FISCAL YEAR 2018			FISCAL YEAR 2017			FISCAL YEAR 2016		
	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER
REVENUES									
USER FEES	\$ 335,000	\$ 690,000	\$ 1,050,000	\$ 335,000	\$ 678,300	\$ 1,051,600	\$ 340,000	\$ 690,000	\$ 1,090,000
RECONNECT FEES	-	8,000	-	-	7,000	-	-	5,000	-
LATE FEES	1,000	2,500	3,500	900	3,000	3,200	-	-	-
ADMINISTRATIVE CHARGES	-	8,000	-	-	8,000	-	-	6,000	-
METER READINGS/TRANSFERS	-	-	-	-	2,000	-	-	2,000	-
METER VAULT UPGRADE	-	-	-	-	10,000	-	-	-	-
IMPACT FEES/INTEREST	-	13,500	13,500	-	25,300	25,300	-	-	-
TAP FEES	-	-	-	-	-	-	-	8,400	6,600
REPLACEMENT RESERVE	-	173,800	208,000	-	166,000	208,000	-	157,000	208,000
RESERVE INTEREST	-	1,000	2,400	-	960	1,700	-	-	-
WICOMICO COUNTY GRANT	-	105,300	-	-	105,300	-	-	105,300	-
MD DEPT. OF ENVIRONMENT GRANT	-	-	-	-	-	-	-	-	-
MORRIS MILL WATER GRANT	-	-	-	-	-	-	-	8,000,000	-
WWTP ENEROC	-	-	5,000	-	-	5,000	-	-	4,000
OTHER GRANTS	-	75,000	16,000	-	-	-	-	-	4,425,126
OTHER MISCELLANEOUS REVENUE	12,000	-	-	13,100	-	-	-	-	-
DEBT PROCEEDS	-	75,000	-	-	-	-	-	-	1,004,477
PRIOR YEAR SURPLUS	17,475	151,475	151,475	14,525	149,660	149,660	-	10,761	-
TOTAL REVENUE	\$ 365,475	\$ 1,303,575	\$ 1,449,875	\$ 363,525	\$ 1,155,520	\$ 1,444,460	\$ 340,000	\$ 8,984,461	\$ 6,738,203
EXPENDITURES									
SALARIES AND BENEFITS	\$ 111,500	\$ 409,400	\$ 489,500	\$ 156,490	\$ 441,860	\$ 499,420	\$ 134,815	\$ 388,107	\$ 477,699
OPERATING EXPENSES	157,100	346,900	385,600	142,840	283,070	349,780	159,600	321,450	407,500
RESERVE CONTRIBUTIONS	-	91,300	185,500	-	124,000	208,000	-	157,000	208,000
IMPACT FEE CONTRIBUTIONS	-	-	-	-	-	-	-	-	-
CONTINGENCY	79,400	105,550	14,450	49,670	79,610	145,540	-	-	35,701
CAPITAL EXPENDITURES	17,475	206,225	106,625	14,525	28,025	28,025	-	8,000,000	5,429,603
DEBT RETIREMENT	-	144,200	268,200	-	198,955	214,695	-	120,404	182,000
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	(1,000)	45,585	(2,500)	(2,300)
TOTAL EXPENDITURES	\$ 365,475	\$ 1,303,575	\$ 1,449,875	\$ 363,525	\$ 1,155,520	\$ 1,444,460	\$ 340,000	\$ 8,984,461	\$ 6,738,203



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Water Rates and Fees

Residential and Non-Residential

First 1,000 gallons:	\$	25.00	
1,001 to 3,000 gallons:	\$	33.33	
3,001 to 8,000 gallons:	\$	50.00	
Residential rate per 1,000 gallons (over 8,000):	\$	3.00	per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	6.00	per 1,000 gallons
Water Replacement Reserve:	\$	15.00	flat fee (per quarter)

Morris Mill Urban Service District

Fee calculation is based on 1.5 times the residential rates

First 1,000 gallons:	\$	37.50	
1,001 to 3,000 gallons:	\$	50.00	
3,001 to 8,000 gallons:	\$	75.00	
Rate per 1,000 gallons (over 8,000):	\$	4.50	per 1,000 gallons
Water Replacement Reserve:	\$	15.00	flat fee (per quarter)

Sewer Rates and Fees

Residential and Non-Residential

First 1,000 gallons:	\$	50.00	
1,001 to 3,000 gallons:	\$	66.67	
3,001 to 8,000 gallons:	\$	100.00	
Residential rate per 1,000 gallons (over 8,000):	\$	4.00	per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	7.00	per 1,000 gallons
Sewer Replacement Reserve:	\$	20.00	flat fee - per quarter



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2017 - 2018
PROPOSED**



	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
REVENUES			
GENERAL			
REAL ESTATE TAX @ 0.9465	\$ 2,556,000	\$ 2,548,000	\$ 2,500,000
PERSONAL PROPERTY TAX @ 1.92	461,000	452,900	407,000
PENALTIES AND INTEREST	25,000	20,000	-
TAX REVENUE - OTHER	1,100	5,450	-
DEDUCTION FROM TAXES - DISCOUNTS	(19,000)	(15,000)	(15,000)
INCOME TAX	270,000	354,500	285,000
CABLE TELEVISION FRANCHISE FEE	52,000	52,000	52,000
CHESAPEAKE UTILITIES FEE	-	500	-
MOBILE HOME TAX	48,000	45,000	45,000
BUSINESS LICENSES AND PERMITS	26,100	24,300	17,800
GRANTS	-	-	-
MISCELLANEOUS	38,700	29,000	15,000
DEBT PROCEEDS	-	-	-
PRIOR YEAR SURPLUS	64,950	40,100	-
SUBTOTAL - GENERAL	3,523,850	3,556,750	3,306,800
POLICE DEPARTMENT			
GRANTS	107,500	106,500	131,599
OVERTIME AGREEMENTS	9,300	14,000	2,000
FINES AND FORFEITURES	6,000	14,665	10,500
BREKFORD REVENUES	160,000	95,000	50,000
MISCELLANEOUS	5,000	4,900	5,000
DONATIONS	4,500	7,000	10,000
OTHER	3,000	3,000	-
SUBTOTAL - POLICE	295,300	245,065	209,099
CODE ENFORCEMENT			
GRANTS	-	-	-
GENERAL	-	-	-
NON BUSINESS LICENSES AND PERMITS	15,000	20,000	20,000
PROPERTY UPKEEP	10,000	10,000	10,000
LANDLORD LICENSING FEES	48,000	45,000	45,000
FINES AND FORFEITURES	4,000	1,500	-
SUBTOTAL - CODE ENFORCEMENT	77,000	76,500	75,000



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	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
PARKS AND RECREATION			
GRANTS	53,000	-	-
RESERVE	-	-	8,444
RECREATION FEES	3,500	5,600	3,500
MISCELLANEOUS	-	-	-
DONATIONS	1,300	1,200	1,100
OTHER	-	-	3,477
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SUBTOTAL - PARKS AND RECREATION	57,800	6,800	16,521
HIGHWAY			
GRANTS	189,000	211,945	50,170
OTHER	-	3,000	-
DEBT PROCEEDS	-	-	-
PRIOR YEAR SURPLUS	74,425	556,825	-
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SUBTOTAL - HIGHWAY	263,425	771,770	50,170
TOTAL REVENUE	<u>\$ 4,217,375</u>	<u>\$ 4,656,885</u>	<u>\$ 3,657,590</u>



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GENERAL FUND BUDGET SUMMARY
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	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
<u>EXPENDITURES</u>			
LEGAL DEPARTMENT:			
RETAINER	\$ 24,000	\$ 24,000	\$ 24,000
OPERATING EXPENSES	2,700	2,000	24,000
	<u>26,700</u>	<u>26,000</u>	<u>48,000</u>
COUNCIL AND ADMINISTRATION:			
SALARIES AND BENEFITS	197,700	200,050	172,317
OPERATING EXPENSES	51,550	48,630	34,550
CAPITAL OUTLAY	-	-	-
	<u>249,250</u>	<u>248,680</u>	<u>206,867</u>
ELECTION AND ADMINISTRATION:			
OPERATING EXPENSE	<u>2,500</u>	<u>2,500</u>	<u>1,500</u>
FINANCE DEPARTMENT:			
SALARIES AND BENEFITS	146,500	143,180	152,361
OPERATING EXPENSES	74,500	85,070	113,350
CAPITAL OUTLAY	12,500	-	-
	<u>233,500</u>	<u>228,250</u>	<u>265,711</u>
GENERAL SERVICES:			
SALARIES AND BENEFITS	-	-	6,000
OPERATING EXPENSES	-	-	15,500
	<u>-</u>	<u>-</u>	<u>21,500</u>
PLANNING AND ZONING:			
OPERATING EXPENSE	<u>2,000</u>	<u>-</u>	<u>500</u>
MUNICIPAL BUILDINGS:			
OPERATING EXPENSE	18,600	21,000	8,000
CAPITAL OUTLAY	60,000	65,600	65,624
	<u>78,600</u>	<u>86,600</u>	<u>73,624</u>
POLICE DEPARTMENT:			
SALARIES AND BENEFITS	1,871,900	1,882,200	1,677,660
OPERATING EXPENSES	335,200	345,705	333,000
BREKFORD EXPENSE	160,000	-	-
CAPITAL OUTLAY	-	95,000	-
	<u>2,367,100</u>	<u>2,322,905</u>	<u>2,010,660</u>
VOLUNTEER FIRE DEPT:			
OPERATING EXPENSES	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>



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GENERAL FUND BUDGET SUMMARY
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	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
CODE ENFORCEMENT:			
SALARIES AND BENEFITS	128,400	120,840	127,781
OPERATING EXPENSES	34,400	26,550	24,200
CAPITAL OUTLAY	-	-	-
	<u>162,800</u>	<u>147,390</u>	<u>151,981</u>
PARKS AND RECREATION:			
OPERATING EXPENSES	6,000	9,000	11,000
BUILDING AND GROUNDS MAINTENANCE	5,000	6,000	4,000
CAPITAL OUTLAY	64,000	-	-
	<u>75,000</u>	<u>15,000</u>	<u>15,000</u>
HIGHWAY DEPARTMENT:			
SALARIES AND BENEFITS	178,200	143,320	160,460
OPERATING EXPENSES	200,700	189,000	186,700
CAPITAL OUTLAY	263,425	768,770	-
	<u>642,325</u>	<u>1,101,090</u>	<u>347,160</u>
GARAGE:			
SALARIES AND BENEFITS	51,100	50,080	39,722
OPERATING EXPENSES	11,200	13,890	10,300
CAPITAL OUTLAY	-	-	-
	<u>62,300</u>	<u>63,970</u>	<u>50,022</u>
MOSQUITO CONTROL:			
OPERATING EXPENSE	5,200	5,200	3,200
ECONOMIC DEVELOPMENT:			
OPERATING EXPENSE	7,200	12,500	3,500
DEBT RETIREMENT:			
USDA RURAL DEVELOPMENT - STREET IMPROVEMENT BONDS	37,700	37,740	37,800
USDA RURAL DEVELOPMENT - POLICE BUILDING	127,900	127,900	128,000
BANK LOAN HAYWARD AVENUE	86,100	86,080	87,600
OTHER LOANS	-	-	37,340
	<u>251,700</u>	<u>251,720</u>	<u>290,740</u>
TRANSFERS FROM OTHER FUNDS	-	1,000	(40,785)
CONTINGENCY	6,200	99,080	163,410
TOTAL EXPENDITURES	<u><u>\$ 4,217,375</u></u>	<u><u>\$ 4,656,885</u></u>	<u><u>\$ 3,657,590</u></u>



**CITY OF FRUITLAND
GENERAL OPERATING BUDGET TAX RATES AND FEES
FISCAL YEAR 2017 - 2018
PROPOSED**



<u>Real Estate Property Tax:</u>	\$0.9465 per \$100 assessed value
<u>Military Veteran's Tax Rebate:</u>	\$50 per residence, per year*
<u>Personal Property Tax Rate:</u>	\$1.92 per \$100 assessed value
<u>Mobile Home Park Tax:</u>	15% of gross monthly charges (Excluding tax)
<u>Returned Check Fee:</u>	\$ 35.00
<u>Rental and Landlord Licensing Fees:</u>	
<u>Rental Dwelling Unit:</u>	\$ 40.00 annually per unit
<u>Violation:</u>	\$ 100.00
<u>Rental Dwelling Unit Owners:</u>	\$ 40.00 annually
<u>Violation:</u>	\$ 100.00

* Requirements to receive Military Veteran's tax rebate:

- Veteran must be an owner of the residence;
- Must be the Veteran's primary residence;
- Form DD-214 verifying honorable discharge must be presented to City Hall ;
- All City accounts must be current;
- Only one rebate per residence, per year.



**CITY OF FRUITLAND
 UTILITIES BUDGET RATES AND FEES
 FISCAL YEAR 2017 - 2018
 PROPOSED**



Water Rates and Fees

<u>Residential and Non-Residential</u>	
First 1,000 gallons:	\$ 25.00
1,001 to 3,000 gallons:	\$ 33.33
3,001 to 8,000 gallons:	\$ 50.00
Residential rate per 1,000 gallons (over 8,000):	\$ 3.00 per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$ 6.00 per 1,000 gallons
Water Replacement Reserve:	\$ 15.00 flat fee (per quarter)

<u>Morris Mill Urban Service District</u>	
<i>Fee calculation is based on 1.5 times the residential rates</i>	
First 1,000 gallons:	\$ 37.50
1,001 to 3,000 gallons:	\$ 50.00
3,001 to 8,000 gallons:	\$ 75.00
Rate per 1,000 gallons (over 8,000):	\$ 4.50 per 1,000 gallons
Water Replacement Reserve:	\$ 15.00 flat fee (per quarter)

Water Tap Installation Fee:	\$ 4,200.00
Impact Fee:	\$ 4,500.00 Per Equivalent Dwelling Unit (EDU)
<u>Reconnect Charges for Water Service:</u>	\$ 50.00 During regular business hours
<u>Late Charge for Water Accounts:</u>	\$ 25.00 fee for not paying by the due date



**CITY OF FRUITLAND
UTILITIES BUDGET RATES AND FEES
FISCAL YEAR 2017 - 2018
PROPOSED**



Sewer Rates and Fees

<u>Residential and Non-Residential</u>	
First 1,000 gallons:	\$ 50.00
1,001 to 3,000 gallons:	\$ 66.67
3,001 to 8,000 gallons:	\$ 100.00
Residential rate per 1,000 gallons (over 8,000):	\$ 4.00 per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$ 7.00 per 1,000 gallons

Sewer Replacement Reserve:	\$ 20.00 Flat fee - per quarter
Sewer Tap Installation Fee:	\$ 3,300.00
Impact Fee:	\$ 4,500.00 Per Equivalent Dwelling Unit (EDU)

Bay Restoration Fee***:

Residential Accounts:	\$ 15.00 Flat fee - per quarter
Commercial Accounts:	Based on EDUs (\$15.00 minimum)

*** Mandated by State of Maryland

Sanitation Fees

<u>Residential:</u>	\$ 44.25 per quarter**
<u>Non-Residential:</u>	\$ 132.75 per quarter**
<u>Bulk Pickup:</u>	\$ 35.00
<u>Freon items (i.e. refrigerators, freezers, etc.):</u>	\$ 35.00 per item

** Fee is included on the quarterly utility bill



CAPITAL IMPROVEMENT PLAN FISCAL YEAR 2017 - 2018 PROPOSED



CATEGORY	PROJECT	ESTIMATED COST	FUNDING SOURCES	TOTAL OUTSIDE FUNDING	TOTAL CITY SHARE	NOTES
#200 Highways	West Main St. (Rt. 13 to Camden Ave.)	66,000.00	One Time Grant	66,000.00	-	
	Camden Avenue (Main St. to County Line)	55,000.00	One Time Grant	55,000.00	-	
	St. Luke's Road (1,020 feet starting at Division St)	33,000.00	One Time Grant/H.U.R.	33,000.00	-	
	North Brown St. (Main St. to St. Luke's)	35,200.00	H.U.R.	35,000.00	200.00	
	Cimmaron Court	24,200.00	PY Surplus		24,200.00	
	Dulaney Street (160 feet from Main St.)	9,350.00	PY Surplus		9,350.00	
	Covered Bridge Repairs	13,200.00	PY Surplus		13,200.00	
	Zero Turn Mower	10,000.00	PY Surplus		10,000.00	
#300 Sewer	Refrigerated Sample Collector	6,000.00	City Budget		6,000.00	
	2 Pump Station Radio Comm. Systems (Nina & St. Lukes)	6,600.00	City Budget		6,600.00	
	Laboratory Microscope	6,000.00	City Budget		6,000.00	
	50% Pickup Truck	22,500.00	City Budget		22,500.00	
	Sewer Plant Monitoring Alarms (2)	41,800.00	City Budget		41,800.00	
#400 Water	Fire Alarm System	10,000.00	City Budget		10,000.00	
	50% Pickup Truck	22,500.00	City Budget		22,500.00	
	New Well Project	150,000.00	MDE	150,000.00	-	
#500 Public Buildings	City Hall Rehabilitation - Administration	9,000.00	City Budget		9,000.00	
	Council Room Sound System	11,000.00	City Budget		11,000.00	
	City Hall Windows and Siding	40,000.00	PY Surplus		40,000.00	
#600 Recreation	Concession Stand Septic Renovations	11,000.00	City Budget		11,000.00	
	Basketball Court	53,000.00	Project Open Space Grant	53,000.00	-	
#700 Capital Equipment	Snow Plow, Salt Spreader & Truck from prior year	69,900.00	PY Surplus		69,900.00	
	Finance Department Server	25,000.00	PY Surplus		25,000.00	
	TOTALS	730,250.00		392,000.00	338,250.00	



CITY OF FRUITLAND CAPITAL IMPROVEMENT 5 YEAR PLAN PROPOSED



CATEGORY	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022
#100 Storm Drainage					
#200 Highways	West Main Street Rehab				
	Camden Avenue Paving				
	St. Luke's Rd Paving (N. Brown to N. Div.)				
	North Brown St. Paving				
	Cimmaron Court				
	Dulaney Street				
	Covered Bridge Repairs				
#300 Sewer	Refrigerated Sample Collector			Engineer Pump Station Crown Rd	
	Pump Station Radio Communication Systems (2)				
	Laboratory Microscope				
	Sewer Plant Monitoring Alarms (2)				
#400 Water	Production Well	Production Well (Continued)			
	Fire Alarm System				
#500 Public Buildings	Council Room Sound System	City Hall Generator			
	City Hall Rehabilitation - Administration	Pole Shed at Public Works			
	City Hall Windows				
#600 Recreation	Concession Stand Septic Renovations				
	Basketball Court				
#700 Capital	Dump Truck with Snow Plow & Salt Spreader				
	Finance Department Server				
	Service Truck for Public Works				
	Zero Turn Mower				