



CITY OF FRUITLAND
FISCAL YEAR 2017 – 2018
BUDGET

June 13, 2017



**CITY OF FRUITLAND, MD
UTILITIES DEPARTMENT BUDGET
FISCAL YEAR 2017 - 2018**



	FISCAL YEAR 2018			FISCAL YEAR 2017			FISCAL YEAR 2016		
	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER
REVENUES									
USER FEES	\$ 335,000	\$ 690,000	\$ 1,075,000	\$ 335,000	\$ 678,300	\$ 1,051,600	\$ 340,000	\$ 690,000	\$ 1,090,000
RECONNECT FEES	-	8,500	-	-	7,000	-	-	5,000	-
LATE FEES	1,000	2,500	3,500	900	3,000	3,200	-	-	-
ADMINISTRATIVE CHARGES	-	10,000	-	-	8,000	-	-	6,000	-
METER READINGS/TRANSFERS	-	-	-	-	2,000	-	-	2,000	-
METER VAULT UPGRADE	-	-	-	-	10,000	-	-	-	-
IMPACT FEES/INTEREST	-	13,500	13,500	-	25,300	25,300	-	-	-
TAPPING FEES	-	-	-	-	-	-	-	8,400	6,600
REPLACEMENT RESERVE	-	173,800	208,000	-	166,000	208,000	-	157,000	208,000
RESERVE INTEREST	-	1,000	2,400	-	960	1,700	-	-	-
WICOMICO COUNTY GRANT	-	105,300	-	-	105,300	-	-	105,300	-
MORRIS MILL WATER GRANT	-	-	-	-	-	-	-	8,000,000	-
WWTP ENEROC	-	-	5,000	-	-	5,000	-	-	4,000
OTHER GRANTS	-	75,000	16,000	-	-	-	-	-	4,425,126
OTHER MISCELLANEOUS REVENUE	12,500	-	-	13,100	-	-	-	-	-
DEBT PROCEEDS	-	75,000	-	-	-	-	-	-	1,004,477
PRIOR YEAR SURPLUS	-	28,600	155,400	14,525	149,660	149,660	-	10,761	-
TOTAL REVENUE	\$ 348,500	\$ 1,183,200	\$ 1,478,800	\$ 363,525	\$ 1,155,520	\$ 1,444,460	\$ 340,000	\$ 8,984,461	\$ 6,738,203
EXPENDITURES									
SALARIES AND BENEFITS	\$ 108,200	\$ 396,400	\$ 472,200	\$ 156,490	\$ 441,860	\$ 499,420	\$ 134,815	\$ 388,107	\$ 477,699
OPERATING EXPENSES	195,400	342,200	410,700	142,840	300,070	369,780	159,600	321,450	407,500
RESERVE CONTRIBUTIONS	-	93,800	255,200	-	124,000	208,000	-	157,000	208,000
IMPACT FEE CONTRIBUTIONS	-	-	-	-	-	-	-	-	-
CONTINGENCY	44,900	34,100	50,000	44,670	62,610	125,540	-	-	35,701
CAPITAL EXPENDITURES	-	172,500	22,500	19,525	28,025	28,025	-	8,000,000	5,429,603
DEBT RETIREMENT	-	144,200	268,200	-	198,955	214,695	-	120,404	182,000
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	(1,000)	45,585	(2,500)	(2,300)
TOTAL EXPENDITURES	\$ 348,500	\$ 1,183,200	\$ 1,478,800	\$ 363,525	\$ 1,155,520	\$ 1,444,460	\$ 340,000	\$ 8,984,461	\$ 6,738,203



**CITY OF FRUITLAND, MD
UTILITIES DEPARTMENT BUDGET
FISCAL YEAR 2017 - 2018**



Water Rates and Fees

Residential and Non-Residential

First 1,000 gallons:	\$	25.00	
1,001 to 3,000 gallons:	\$	33.33	
3,001 to 8,000 gallons:	\$	50.00	
Residential rate per 1,000 gallons (over 8,000):	\$	3.00	per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	6.00	per 1,000 gallons
Water Replacement Reserve:	\$	15.00	flat fee (per quarter)

Morris Mill Urban Service District

Fee calculation is based on 1.5 times the residential rates

First 1,000 gallons:	\$	37.50	
1,001 to 3,000 gallons:	\$	50.00	
3,001 to 8,000 gallons:	\$	75.00	
Rate per 1,000 gallons (over 8,000):	\$	4.50	per 1,000 gallons
Water Replacement Reserve:	\$	15.00	flat fee (per quarter)

Sewer Rates and Fees

Residential and Non-Residential

First 1,000 gallons:	\$	50.00	
1,001 to 3,000 gallons:	\$	66.67	
3,001 to 8,000 gallons:	\$	100.00	
Residential rate per 1,000 gallons (over 8,000):	\$	4.00	per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	7.00	per 1,000 gallons
Sewer Replacement Reserve:	\$	20.00	flat fee - per quarter



**CITY OF FRUITLAND
GENERAL OPERATING BUDGET TAX RATES AND FEES
FISCAL YEAR 2017 - 2018**



<u>Real Estate Property Tax:</u>	\$0.9465 per \$100 assessed value
<u>Military Veteran's Tax Rebate:</u>	\$50 per residence, per year*
<u>Personal Property Tax Rate:</u>	\$1.92 per \$100 assessed value
<u>Mobile Home Park Tax:</u>	15% of gross monthly charges (Excluding tax)
<u>Returned Check Fee:</u>	\$ 35.00
<u>Rental and Landlord Licensing Fees:</u>	
<u>Rental Dwelling Unit:</u>	\$ 40.00 annually per unit
<u>Violation:</u>	\$ 100.00
<u>Rental Dwelling Unit Owners:</u>	\$ 40.00 annually
<u>Violation:</u>	\$ 100.00

* Requirements to receive Military Veteran's tax rebate:
 Veteran must be an owner of the residence;
 Must be the Veteran's primary residence;
 Form DD-214 verifying honorable discharge must be presented to City Hall ;
 All City accounts must be current;
 Only one rebate per residence, per year.



**CITY OF FRUITLAND
UTILITIES BUDGET RATES AND FEES
FISCAL YEAR 2017 - 2018**



Water Rates and Fees

<u>Residential and Non-Residential</u>		
First 1,000 gallons:	\$	25.00
1,001 to 3,000 gallons:	\$	33.33
3,001 to 8,000 gallons:	\$	50.00
Residential rate per 1,000 gallons (over 8,000):	\$	3.00 per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	6.00 per 1,000 gallons
Water Replacement Reserve:	\$	15.00 flat fee (per quarter)

<u>Morris Mill Urban Service District</u>		
<i>Fee calculation is based on 1.5 times the residential rates</i>		
First 1,000 gallons:	\$	37.50
1,001 to 3,000 gallons:	\$	50.00
3,001 to 8,000 gallons:	\$	75.00
Rate per 1,000 gallons (over 8,000):	\$	4.50 per 1,000 gallons
Water Replacement Reserve:	\$	15.00 flat fee (per quarter)

Water Tap Installation Fee: \$ 4,200.00

Impact Fee: \$ 4,500.00 Per Equivalent Dwelling Unit (EDU)

Reconnect Charges for Water Service: \$ 50.00 During regular business hours

Late Charge for Water Accounts: \$ 25.00 fee for not paying by the due date



**CITY OF FRUITLAND
UTILITIES BUDGET RATES AND FEES
FISCAL YEAR 2017 - 2018**



Sewer Rates and Fees

	<u>Residential and Non-Residential</u>	
First 1,000 gallons:	\$	50.00
1,001 to 3,000 gallons:	\$	66.67
3,001 to 8,000 gallons:	\$	100.00
Residential rate per 1,000 gallons (over 8,000):	\$	4.00 per 1,000 gallons
Non-Residential rate per 1,000 gallons (over 8,000):	\$	7.00 per 1,000 gallons

Sewer Replacement Reserve:	\$	20.00	Flat fee - per quarter
Sewer Tap Installation Fee:	\$	3,300.00	
Impact Fee:	\$	4,500.00	Per Equivalent Dwelling Unit (EDU)

Bay Restoration Fee***:

Residential Accounts:	\$	15.00	Flat fee - per quarter
Commercial Accounts:			Based on EDUs (\$15.00 minimum)

*** Mandated by State of Maryland

Sanitation Fees

<u>Residential:</u>	\$	44.25	per quarter**
<u>Non-Residential:</u>	\$	132.75	per quarter**
<u>Bulk Pickup:</u>	\$	35.00	
<u>Freon items (i.e. refrigerators, freezers, etc.):</u>	\$	35.00	per item

** Fee is included on the quarterly utility bill



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2017 - 2018**



	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
<u>REVENUES</u>			
GENERAL			
REAL ESTATE TAX @ 0.9465	\$ 2,556,000	\$ 2,548,000	\$ 2,500,000
PERSONAL PROPERTY TAX @ 1.92	461,000	452,900	407,000
PENALTIES AND INTEREST	30,000	20,000	-
TAX REVENUE - OTHER	1,100	5,450	-
DEDUCTION FROM TAXES - DISCOUNTS	(20,000)	(15,000)	(15,000)
INCOME TAX	360,000	354,500	285,000
CABLE TELEVISION FRANCHISE FEE	52,000	52,000	52,000
CHESAPEAKE UTILITIES FEE	-	500	-
MOBILE HOME TAX	48,000	45,000	45,000
BUSINESS LICENSES AND PERMITS	26,100	24,300	17,800
GRANTS	-	-	-
MISCELLANEOUS	45,700	37,000	15,000
DEBT PROCEEDS	-	-	-
PRIOR YEAR SURPLUS	-	40,100	-
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SUBTOTAL - GENERAL	3,559,900	3,564,750	3,306,800
POLICE DEPARTMENT			
GRANTS	107,500	106,500	131,599
OVERTIME AGREEMENTS	9,300	14,000	2,000
FINES AND FORFEITURES	6,000	14,665	10,500
SPEED CAMERA REVENUES	160,000	175,000	50,000
MISCELLANEOUS	5,500	4,900	5,000
DONATIONS	4,500	7,000	10,000
OTHER	3,000	3,000	-
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SUBTOTAL - POLICE	295,800	325,065	209,099
CODE ENFORCEMENT			
GRANTS	-	-	-
GENERAL	-	-	-
NON BUSINESS LICENSES AND PERMITS	15,000	20,000	20,000
PROPERTY UPKEEP	10,000	10,000	10,000
LANDLORD LICENSING FEES	48,000	45,000	45,000
FINES AND FORFEITURES	3,000	1,500	-
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SUBTOTAL - CODE ENFORCEMENT	76,000	76,500	75,000



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2017 - 2018**



	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
PARKS AND RECREATION			
GRANTS	57,600	-	-
RESERVE	-	-	8,444
RECREATION FEES	3,500	5,600	3,500
MISCELLANEOUS	-	-	-
DONATIONS	1,300	1,200	1,100
OTHER	-	-	3,477
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SUBTOTAL - PARKS AND RECREATION	62,400	6,800	16,521
HIGHWAY			
GRANTS	241,400	211,945	50,170
OTHER	-	3,000	-
DEBT PROCEEDS	-	-	-
PRIOR YEAR SURPLUS	-	556,825	-
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SUBTOTAL - HIGHWAY	241,400	771,770	50,170
TOTAL REVENUE	<u>\$ 4,235,500</u>	<u>\$ 4,744,885</u>	<u>\$ 3,657,590</u>



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2017 - 2018**



	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
<u>EXPENDITURES</u>			
LEGAL DEPARTMENT:			
RETAINER	\$ 24,000	\$ 24,000	\$ 24,000
OPERATING EXPENSES	2,500	2,000	24,000
	<u>26,500</u>	<u>26,000</u>	<u>48,000</u>
COUNCIL AND ADMINISTRATION:			
SALARIES AND BENEFITS	194,600	200,050	172,317
OPERATING EXPENSES	51,700	48,630	34,550
CAPITAL OUTLAY	-	-	-
	<u>246,300</u>	<u>248,680</u>	<u>206,867</u>
ELECTION AND ADMINISTRATION:			
OPERATING EXPENSE	<u>2,500</u>	<u>2,500</u>	<u>1,500</u>
FINANCE DEPARTMENT:			
SALARIES AND BENEFITS	146,300	143,180	152,361
OPERATING EXPENSES	78,900	85,070	113,350
CAPITAL OUTLAY	-	-	-
	<u>225,200</u>	<u>228,250</u>	<u>265,711</u>
GENERAL SERVICES:			
SALARIES AND BENEFITS	-	-	6,000
OPERATING EXPENSES	-	-	15,500
	<u>-</u>	<u>-</u>	<u>21,500</u>
PLANNING AND ZONING:			
OPERATING EXPENSE	<u>5,000</u>	<u>-</u>	<u>500</u>
MUNICIPAL BUILDINGS:			
OPERATING EXPENSE	24,000	21,000	8,000
CAPITAL OUTLAY	70,000	65,600	65,624
	<u>94,000</u>	<u>86,600</u>	<u>73,624</u>
POLICE DEPARTMENT:			
SALARIES AND BENEFITS	1,815,700	1,882,200	1,677,660
OPERATING EXPENSES	344,500	345,705	333,000
BREKFORD EXPENSE	160,000	-	-
CAPITAL OUTLAY	-	175,000	-
	<u>2,320,200</u>	<u>2,402,905</u>	<u>2,010,660</u>
VOLUNTEER FIRE DEPT:			
OPERATING EXPENSES	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2017 - 2018**



	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>	<u>FISCAL YEAR 2016</u>
CODE ENFORCEMENT:			
SALARIES AND BENEFITS	127,400	120,840	127,781
OPERATING EXPENSES	32,800	26,550	24,200
CAPITAL OUTLAY	-	-	-
	<u>160,200</u>	<u>147,390</u>	<u>151,981</u>
PARKS AND RECREATION:			
OPERATING EXPENSES	6,100	9,000	11,000
BUILDING AND GROUNDS MAINTENANCE	6,000	6,000	4,000
CAPITAL OUTLAY	64,000	-	-
	<u>76,100</u>	<u>15,000</u>	<u>15,000</u>
HIGHWAY DEPARTMENT:			
SALARIES AND BENEFITS	171,800	143,320	160,460
OPERATING EXPENSES	200,600	189,000	186,700
CAPITAL OUTLAY	284,100	768,770	-
	<u>656,500</u>	<u>1,101,090</u>	<u>347,160</u>
GARAGE:			
SALARIES AND BENEFITS	49,600	50,080	39,722
OPERATING EXPENSES	11,500	13,890	10,300
CAPITAL OUTLAY	-	-	-
	<u>61,100</u>	<u>63,970</u>	<u>50,022</u>
MOSQUITO CONTROL:			
OPERATING EXPENSE	<u>5,200</u>	<u>5,200</u>	<u>3,200</u>
ECONOMIC DEVELOPMENT:			
OPERATING EXPENSE	<u>7,700</u>	<u>20,500</u>	<u>3,500</u>
DEBT RETIREMENT:			
USDA RURAL DEVELOPMENT - STREET IMPROVEMENT BONDS	-	104,840	37,800
USDA RURAL DEVELOPMENT - POLICE BUILDING	127,900	127,900	128,000
BANK LOAN HAYWARD AVENUE	86,100	86,080	87,600
OTHER LOANS	-	-	37,340
	<u>214,000</u>	<u>318,820</u>	<u>290,740</u>
TRANSFERS FROM OTHER FUNDS	-	1,000	(40,785)
CONTINGENCY	90,000	31,980	163,410
TOTAL EXPENDITURES	<u><u>\$ 4,235,500</u></u>	<u><u>\$ 4,744,885</u></u>	<u><u>\$ 3,657,590</u></u>



**CAPITAL IMPROVEMENT PLAN
FISCAL YEAR 2017 - 2018**



CATEGORY	PROJECT	ESTIMATED COST	FUNDING SOURCES	TOTAL OUTSIDE FUNDING	TOTAL CITY SHARE	NOTES
Municipal Buildings	City Hall Rehab (Building Exterior and Council Chambers)	70,000.00	City Budget		70,000.00	
					-	
					-	
Parks and Recreation	Concession Stand Septic Renovations	11,000.00	Grant	9,900.00	1,100.00	
	Basketball Court	53,000.00	Project Open Space Grant	47,700.00	5,300.00	
					-	
Highway Department	West Main St. (Rt. 13 to Camden Ave.)	66,000.00	One Time Grant	66,000.00	-	
	Camden Avenue (Main St. to County Line)	55,000.00	One Time Grant	55,000.00	-	
	St. Luke's Road (1,020 feet starting at Division St)	33,000.00	One Time Grant/H.U.R.	33,000.00	-	
	North Brown St. (Main St. to St. Luke's)	35,200.00	H.U.R. / State Aid	35,200.00	-	
	Cimmaron Court	22,000.00	City Budget		22,000.00	
	Dulaney Street (160 feet South starting at Main St.)	9,400.00	City Budget		9,400.00	
	Morris Street	63,500.00	H.U.R. / State Aid / City Budget	52,200.00	11,300.00	
					-	
Water Department	New Well / Water Treatment Plant Upgrade	150,000.00	MDE	150,000.00	-	
	Service Truck - 50%	22,500.00	City Budget		22,500.00	
					-	
Sewer Department	Service Truck - 50%	22,500.00	City Budget		22,500.00	
					-	
					-	
Other Capital Equipment					-	
					-	
					-	
					-	
					-	
	TOTALS	613,100.00		449,000.00	164,100.00	



CITY OF FRUITLAND CAPITAL IMPROVEMENT 5 YEAR PLAN



CATEGORY	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022
Municipal Buildings	City Hall Rehab (Building Exterior & Council Chambers)	City Hall Generator			
		Pole Shed at Public Works			
Parks and Recreation	Concession Stand Septic Renovations				
	Basketball Court				
Highway Department	W Main St. Paving (Rt. 13 to Camden)	West Main St. (Camden to City line)			
	Camden Avenue Paving (Main St. to County line)				
	St. Luke's Rd Paving (N. Brown to N. Div.)				
	North Brown St. Paving				
	Cimmaron Court				
	Dulaney Street (160 ft south starting at Main St)				
	Morris Street				
Water Department	New Well / Water Treatment Plant Upgrade	Well & Plant Upgrade (Continued)			
	Service Truck - 50%				
Sewer Department	Service Truck - 50%			Engineer Pump Station Crown Rd	
Other Capital Equipment		Utility Tractor	Backhoe		