



CITY OF FRUITLAND
FISCAL YEAR 2018 – 2019
BUDGET

June 12, 2018



**CITY OF FRUITLAND, MD
UTILITIES DEPARTMENT BUDGET
FISCAL YEAR 2018 - 2019**



	FISCAL YEAR 2019			FISCAL YEAR 2018			FISCAL YEAR 2017		
	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER	SANITATION	WATER	SEWER
REVENUES									
USER FEES	\$ 340,000	\$ 720,000	\$ 1,110,000	\$ 335,000	\$ 690,000	\$ 1,075,000	\$ 335,000	\$ 678,300	\$ 1,051,600
RECONNECT FEES	-	10,000	-	-	8,500	-	-	7,000	-
LATE FEES	1,000	1,000	3,100	1,000	2,500	3,500	900	3,000	3,200
ADMINISTRATIVE CHARGES	-	55,000	-	-	50,000	-	-	8,000	-
METER READINGS/TRANSFERS	-	2,500	-	-	-	-	-	2,000	-
METER VAULT UPGRADE	-	3,000	-	-	-	-	-	10,000	-
IMPACT FEES/INTEREST	-	13,500	15,900	-	33,500	33,500	-	25,300	25,300
REPLACEMENT RESERVE	-	175,000	208,000	-	173,800	208,000	-	166,000	208,000
RESERVE INTEREST	-	9,000	18,000	-	1,000	2,400	-	960	1,700
WICOMICO COUNTY GRANT	-	-	-	-	105,300	-	-	105,300	-
WWTP ENEROC	-	-	-	-	-	5,000	-	-	5,000
OTHER GRANTS	-	125,000	-	-	143,000	16,000	-	-	-
OTHER MISCELLANEOUS REVENUE	6,000	-	-	12,500	-	-	13,100	-	-
DEBT PROCEEDS	-	125,000	-	-	75,000	-	-	-	-
PRIOR YEAR SURPLUS	-	60,400	735,400	14,525	43,125	197,825	14,525	149,660	149,660
TOTAL REVENUE	\$ 347,000	\$ 1,299,400	\$ 2,090,400	\$ 363,025	\$ 1,325,725	\$ 1,541,225	\$ 363,525	\$ 1,155,520	\$ 1,444,460
EXPENDITURES									
SALARIES AND BENEFITS	\$ 113,800	\$ 414,000	\$ 494,600	\$ 118,200	\$ 396,400	\$ 462,200	\$ 156,490	\$ 441,860	\$ 499,420
OPERATING EXPENSES	172,100	531,600	684,000	195,400	519,200	477,600	167,840	300,070	369,780
RESERVE CONTRIBUTIONS	-	-	55,800	-	11,800	237,200	-	184,000	278,000
IMPACT FEE CONTRIBUTIONS	-	-	-	-	20,000	20,000	-	-	-
CONTINGENCY	61,100	53,700	43,600	44,900	47,100	18,000	19,670	2,610	46,740
CAPITAL EXPENDITURES	-	285,000	35,000	14,525	187,025	48,025	19,525	28,025	36,825
DEBT RETIREMENT	-	15,100	777,400	-	144,200	268,200	-	198,955	214,695
TRANSFERS FROM OTHER FUNDS	-	-	-	(10,000)	-	10,000	-	-	(1,000)
TOTAL EXPENDITURES	\$ 347,000	\$ 1,299,400	\$ 2,090,400	\$ 363,025	\$ 1,325,725	\$ 1,541,225	\$ 363,525	\$ 1,155,520	\$ 1,444,460



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2018 - 2019**



	<u>FISCAL YEAR 2019</u>	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>
<u>REVENUES</u>			
GENERAL			
REAL ESTATE TAX	\$ 2,567,500	\$ 2,556,000	\$ 2,548,000
PERSONAL PROPERTY TAX	445,000	461,000	452,900
PENALTIES AND INTEREST	30,000	30,000	35,000
TAX REVENUE - OTHER	800	1,100	5,450
DEDUCTION FROM TAXES - DISCOUNTS	(20,000)	(20,000)	(15,000)
INCOME TAX	410,000	360,000	467,500
CABLE TELEVISION FRANCHISE FEE	60,000	52,000	52,000
CHESAPEAKE UTILITIES FEE	500	-	500
MOBILE HOME TAX	48,000	48,000	45,000
BUSINESS LICENSES AND PERMITS	28,400	26,100	24,300
GRANTS	-	-	-
MISCELLANEOUS	127,000	95,700	37,000
DEBT PROCEEDS	-	-	-
PRIOR YEAR SURPLUS	829,500	-	40,100
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SUBTOTAL - GENERAL	4,526,700	3,609,900	3,692,750
PLANNING AND ZONING	700	-	-
POLICE DEPARTMENT			
GRANTS	100,000	114,500	106,500
OVERTIME AGREEMENTS	7,000	9,300	14,000
FINES AND FORFEITURES	6,000	6,000	14,665
SPEED CAMERA REVENUES	190,000	225,000	175,000
MISCELLANEOUS	3,000	3,000	2,400
DONATIONS	10,000	7,000	9,500
OTHER	3,000	3,000	3,000
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SUBTOTAL - POLICE	319,000	367,800	325,065
CODE ENFORCEMENT			
PENALTIES AND INTEREST	5,000	5,000	-
NON BUSINESS LICENSES AND PERMITS	10,000	15,000	20,000
LANDLORD LICENSING	54,500	51,000	46,000
CODE VIOLATIONS	30,000	20,000	10,500
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SUBTOTAL - CODE ENFORCEMENT	99,500	91,000	76,500



CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2018 - 2019



	<u>FISCAL YEAR 2019</u>	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>
PARKS AND RECREATION			
GRANTS	-	57,600	-
RECREATION FEES	4,800	3,500	5,600
DONATIONS	1,200	1,300	1,200
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SUBTOTAL - PARKS AND RECREATION	6,000	62,400	6,800
HIGHWAY			
GRANTS	214,000	248,900	211,945
OTHER	-	-	3,000
PRIOR YEAR SURPLUS	-	26,425	350,825
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SUBTOTAL - HIGHWAY	214,000	275,325	565,770
TOTAL REVENUE	<u>\$ 5,165,900</u>	<u>\$ 4,406,425</u>	<u>\$ 4,666,885</u>



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2018 - 2019**



	<u>FISCAL YEAR 2019</u>	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>
<u>EXPENDITURES</u>			
LEGAL DEPARTMENT:			
RETAINER	\$ 24,000	\$ 24,000	\$ 24,000
OPERATING EXPENSES	500	2,500	2,000
	<u>24,500</u>	<u>26,500</u>	<u>26,000</u>
COUNCIL AND ADMINISTRATION:			
SALARIES AND BENEFITS	208,200	194,600	200,050
OPERATING EXPENSES	65,000	51,700	48,630
CAPITAL OUTLAY	-	-	-
	<u>273,200</u>	<u>246,300</u>	<u>248,680</u>
ELECTION AND ADMINISTRATION:			
OPERATING EXPENSE	3,000	2,500	2,500
	<u>3,000</u>	<u>2,500</u>	<u>2,500</u>
FINANCE DEPARTMENT:			
SALARIES AND BENEFITS	158,800	141,300	143,180
OPERATING EXPENSES	91,100	78,900	85,070
CAPITAL OUTLAY	-	-	25,000
	<u>249,900</u>	<u>220,200</u>	<u>253,250</u>
PLANNING AND ZONING:			
OPERATING EXPENSE	6,000	5,000	7,000
	<u>6,000</u>	<u>5,000</u>	<u>7,000</u>
MUNICIPAL BUILDINGS:			
OPERATING EXPENSE	20,000	24,000	21,000
CAPITAL OUTLAY	134,000	70,000	65,600
	<u>154,000</u>	<u>94,000</u>	<u>86,600</u>
POLICE DEPARTMENT:			
SALARIES AND BENEFITS	1,883,800	1,807,700	1,882,200
OPERATING EXPENSES	337,600	364,500	360,705
BREKFORD EXPENSE	190,000	140,000	-
CAPITAL OUTLAY	-	85,000	175,000
	<u>2,411,400</u>	<u>2,397,200</u>	<u>2,417,905</u>
VOLUNTEER FIRE DEPT:			
OPERATING EXPENSES	55,000	45,000	45,000
	<u>55,000</u>	<u>45,000</u>	<u>45,000</u>



**CITY OF FRUITLAND, MD
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 2018 - 2019**



	<u>FISCAL YEAR 2019</u>	<u>FISCAL YEAR 2018</u>	<u>FISCAL YEAR 2017</u>
CODE ENFORCEMENT:			
SALARIES AND BENEFITS	147,600	127,400	120,840
OPERATING EXPENSES	35,100	47,800	26,550
CAPITAL OUTLAY	-	-	-
	<u>182,700</u>	<u>175,200</u>	<u>147,390</u>
PARKS AND RECREATION:			
OPERATING EXPENSES	8,000	6,100	9,000
BUILDING AND GROUNDS MAINTENANCE	5,000	6,000	6,000
CAPITAL OUTLAY	7,000	64,000	-
	<u>20,000</u>	<u>76,100</u>	<u>15,000</u>
HIGHWAY DEPARTMENT:			
SALARIES AND BENEFITS	191,100	166,800	143,320
OPERATING EXPENSES	217,500	218,600	189,000
CAPITAL OUTLAY	277,300	310,525	668,770
	<u>685,900</u>	<u>695,925</u>	<u>1,001,090</u>
GARAGE:			
SALARIES AND BENEFITS	63,700	74,600	50,080
OPERATING EXPENSES	16,100	11,500	13,890
CAPITAL OUTLAY	-	-	-
	<u>79,800</u>	<u>86,100</u>	<u>63,970</u>
MOSQUITO CONTROL:			
OPERATING EXPENSE	5,000	5,200	5,200
	<u>5,000</u>	<u>5,200</u>	<u>5,200</u>
ECONOMIC DEVELOPMENT:			
OPERATING EXPENSE	6,300	7,700	20,500
	<u>6,300</u>	<u>7,700</u>	<u>20,500</u>
DEBT RETIREMENT:			
USDA RURAL DEVELOPMENT - STREET IMPROVEMENT BONDS	-	-	104,840
USDA RURAL DEVELOPMENT - POLICE BUILDING	127,900	127,900	127,900
BANK LOAN HAYWARD AVENUE	829,500	86,100	86,080
	<u>957,400</u>	<u>214,000</u>	<u>318,820</u>
TRANSFERS FROM OTHER FUNDS	-	-	1,000
CONTINGENCY	51,800	109,500	6,980
TOTAL EXPENDITURES	<u><u>\$ 5,165,900</u></u>	<u><u>\$ 4,406,425</u></u>	<u><u>\$ 4,666,885</u></u>



**CITY OF FRUITLAND
GENERAL OPERATING BUDGET TAX RATES AND FEES
FISCAL YEAR 2018 - 2019**



<u>Real Estate Property Tax:</u>	\$0.9326 per \$100 assessed value
<u>Military Veteran's Tax Rebate:</u>	\$50 per residence, per year ¹
<u>Personal Property Tax Rate:</u>	\$1.92 per \$100 assessed value
<u>Mobile Home Park Tax:</u>	15% of gross monthly charges (Excluding tax)
<u>Returned Check Fee:</u>	\$ 35.00

¹ Requirements to receive Military Veteran's tax rebate:
Veteran must be an owner of the residence;
Must be the Veteran's primary residence;
Form DD-214 verifying honorable discharge must be presented to City Hall ;
All City accounts must be current;
Only one rebate per residence, per year.



**CITY OF FRUITLAND
UTILITIES BUDGET RATES AND FEES
FISCAL YEAR 2018 - 2019**



Water Rates and Fees

<u>Residential</u>		
First 1,000 gallons:	\$	25.00
1,001 to 3,000 gallons:	\$	33.33
3,001 to 8,000 gallons:	\$	50.00
Rate per 1,000 gallons (over 8,000):	\$	3.00 per 1,000 gallons

<u>Non-Residential</u>		
First 1,000 gallons:	\$	25.00
1,001 to 3,000 gallons:	\$	33.33
3,001 to 8,000 gallons:	\$	50.00
Rate per 1,000 gallons (over 8,000):	\$	6.00 per 1,000 gallons
 <u>Non - Residential High Consumption (Over 300,000 gallons)</u>		
First 300,000 gallons:	\$	455.00
Rate per 1,000 gallons (over 300,000):	\$	3.00 per 1,000 gallons

<u>Morris Mill Urban Service District</u>		
<i>Fee calculation is based on 1.5 times the residential rates</i>		
First 1,000 gallons:	\$	37.50
1,001 to 3,000 gallons:	\$	50.00
3,001 to 8,000 gallons:	\$	75.00
Rate per 1,000 gallons (over 8,000):	\$	4.50 per 1,000 gallons

Water Replacement Reserve:	\$	15.00 flat fee per quarter for all connections
Water Tap Installation Fee:	\$	4,200.00
Impact Fee:	\$	4,500.00 Per Equivalent Dwelling Unit (EDU)
<u>Reconnect Charges for Water Service:</u>	\$	50.00 During regular business hours
<u>Late Charge for Water Accounts:</u>	\$	25.00 fee for not paying by the due date



**CITY OF FRUITLAND
UTILITIES BUDGET RATES AND FEES
FISCAL YEAR 2018 - 2019**



Sewer Rates and Fees

<u>Residential</u>	
First 1,000 gallons:	\$ 50.00
1,001 to 3,000 gallons:	\$ 66.67
3,001 to 8,000 gallons:	\$ 100.00
Residential rate per 1,000 gallons (over 8,000):	\$ 4.00 per 1,000 gallons

<u>Non-Residential</u>	
First 1,000 gallons:	\$ 50.00
1,001 to 3,000 gallons:	\$ 66.67
3,001 to 8,000 gallons:	\$ 100.00
Rate per 1,000 gallons (over 8,000):	\$ 7.00 per 1,000 gallons
 <u>Non - Residential High Consumption (Over 300,000 gallons)</u>	
First 300,000 gallons:	\$ 910.00
Rate per 1,000 gallons (over 300,000):	\$ 4.00 per 1,000 gallons

- Sewer Replacement Reserve: \$ 20.00 flat fee per quarter for all connections
- Sewer Tap Installation Fee: \$ 3,300.00
- Impact Fee: \$ 5,300.00 Per Equivalent Dwelling Unit (EDU) ²

Bay Restoration Fee ³:

- Residential Accounts: \$ 15.00 flat fee per quarter for all connections
- Commercial Accounts: Based on EDUs (\$15.00 minimum)

Sanitation Fees

- Residential: \$ 44.25 per quarter ⁴
- Non-Residential: \$ 132.75 per quarter ⁴

² The 2017-2018 rate of \$4,500.00 will apply to any building lot which is approved and recorded, and for which the \$100.00 initial payment has been made no later than June 29, 2018 and the balance paid no later than January 2, 2019.

³ Mandated by State of Maryland

⁴ Fee is included on the quarterly utility bill



**CITY OF FRUITLAND
UTILITIES BUDGET RATES AND FEES
FISCAL YEAR 2018 - 2019**



Other Fees and Fines

For Code Enforcement violation schedules and fees, refer to City Ordinance # 287

Rental Registry:

Rental License Fee	\$ 50.00 annually
Rental Dwelling Fee	\$ 40.00 annually per unit
Failure to Register a New Rental Unit Within 60 Days	\$ 25.00
Late Fee for Failure to Pay by March 1	
License Fee	\$ 25.00
Rental Dwelling Unit Fee	\$ 25.00 per unit
Municipal Infraction for Failure to Pay by April 1 (Civil Citation)	
License Fee and Late Fee	\$ 100.00
Rental Dwelling Unit Fee and Late Fee	\$ 100.00 per unit

Bulk Pickup: \$ 35.00

Fees in addition to flat Bulk Pickup fee:

Freon items (i.e. refrigerators, freezers, etc.):	\$ 35.00 per item
Tires without rim:	
Car	\$ 10.00 per tire
Truck	\$ 20.00 per tire
Tires with rim:	
Car	\$ 15.00 per tire
Truck	\$ 25.00 per tire

+ All Property Abatement Fees are Based on the FEMA Schedule.

++ All Fees, Fines, and Municipal Infractions are subject to amendment by Ordinance Changes.



**CAPITAL IMPROVEMENT PLAN
FISCAL YEAR 2018 - 2019**



CATEGORY	PROJECT	ESTIMATED COST	FUNDING SOURCES	TOTAL OUTSIDE FUNDING	TOTAL CITY SHARE	NOTES
Municipal Buildings	Council Room Renovations	50,000.00	City Budget		50,000.00	
	City Hall Generator	60,000.00	City Budget		60,000.00	
	City Hall Security Cameras	8,000.00	City Budget		8,000.00	
	Election Museum House Relocation Project	16,000.00	City Budget and Grant	8,000.00	8,000.00	
					-	
					-	
Parks and Recreation	Bathroom & Concession Renovations / Fixtures	7,000.00	City Budget		7,000.00	
					-	
					-	
Highway Department	Paving Camden Avenue to Main Street	67,000.00	State Highway Funds	67,000.00	-	
	Paving W. Main Street (Camden to County Line)	115,300.00	State Highway Funds	115,300.00	-	
	Paving N. Brown Street	30,000.00	State Highway Funds	30,000.00	-	
	Salt Pole Barn	27,000.00	City Budget		27,000.00	
	Zero Turn Mower	11,000.00	City Budget		11,000.00	
	Utility Tractor (1/3 cost)	27,000.00	City Budget		27,000.00	
					-	
				-		
				-		
				-		
Water Department	Utility Tractor (1/3 cost)	27,000.00	City Budget		27,000.00	
	Plant Security Cameras	8,000.00	City Budget		8,000.00	
	New Well / Water Plant Upgrade (Continued)	250,000.00	MDE 50% Grant & 50% Loan	250,000.00	-	
					-	
				-		
				-		
				-		
Sewer Department	Utility Tractor (1/3 cost)	27,000.00	City Budget		27,000.00	
	Plant Security Cameras	8,000.00	City Budget		8,000.00	
					-	
				-		
				-		
				-		
Other Capital Equipment					-	
					-	
					-	
					-	
TOTALS		738,300.00		470,300.00	268,000.00	



CITY OF FRUITLAND CAPITAL IMPROVEMENT 5 YEAR PLAN



CATEGORY	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022	2021 - 2023
Municipal Buildings	Council Room Renovations	Pave City Hall Parking Lot			
	City Hall Generator	Pole Shed at Public Works			
	City Hall Security Cameras				
Parks and Recreation	Bathroom & Concession Renovations / Fixtures				
Highway Department	Paving Camden Avenue to Main Street	Dulany Avenue Paving			
	Paving W. Main Street (Camden to County Line)	North Division Paving			
	Paving N. Brown Street	Geographical Information System (25%)			
	Salt Pole Barn				
	Zero Turn Mower				
Water Department	Utility Tractor (1/3 cost)	Well & Plant Upgrade (Continued)			
	Plant Security Cameras	Geographical Information System (25%)			
	New Well / Water Plant Upgrade (Continued)				
Sewer Department	Utility Tractor (1/3 cost)	Geographical Information System (25%)	Engineer Pump Station Crown Rd		
	Plant Security Cameras				
Other Capital Equipment		Geographical Information System (25%) - Police			
		City Camera System - Police			