

The Fruitland City Council met in Regular Session at City Hall on Tuesday, August 14, 2018 at 7:30 p.m. with the following members present:

*President Darlene Kerr, Treasurer Gloria Ortiz, Councilor Roland Palmer, Councilor Mark Miciotto and Councilor Chuck Nichols.*

Also present at the table were:

*City Manager Psota, Police Chief Brian Swafford, Deputy Treasurer Mark Swift, City Solicitor Andrew Mitchell and City Clerk Raye Ellen Thomas.*

Our guests included:

*Public Works Director Michael Gibbons, Ray Carey, Bob and Dee Marvel, Katherine McAllister, Alexis Dashield, Christel Savage, Mike Hammond and Donna Hudson.*

At 7:30 p.m. Treasurer Ortiz led all in prayer. President Kerr called the regular Council meeting to order and all recited the Pledge of Allegiance.

President Kerr acknowledged receipt of the minutes of the Regular Meeting of July and called for additions or corrections. As there were none, **Councilor Nichols moved to adopt the minutes as presented; Treasurer Ortiz seconded and the motion passed on a vote of five to zero.**

#### **Reports- Treasurer, City Manager and Department Heads**

**Treasurer Ortiz delivered** the July Treasurer's Report. For July 2018, the City recorded \$3,384,000 of revenues, including \$2,578,000 in real estate taxes, \$670,000 for utility services and \$68,000 in business taxes. The City incurred \$1,833,000 of expenses for the month including the payoff of two loans totaling \$1,433,000. The net income for the City for the month of July is \$1,551,000. **Councilor Palmer moved to accept the Treasurer's Report as presented, Councilor Nichols seconded and the motion passed on a vote of five to zero.**

**Chief Swafford** delivered his report on behalf of the Police Department and Code Enforcement.

- Chief Swafford advised that Landlord License inspections are progressing at a rate to be completed in the Spring of 2019 about 1 ½ years ahead of schedule.
- Chief Swafford advised the college students have started moving into town and "Welcome to Fruitland" packets are being distributed to them.
- Chief Swafford advised that National Night out was well attended and thanked Officer Shellenberger for her work organizing the event.

**City Manager Psota** delivered his report on behalf of City Hall.

- All Church Community Party will be held on August 17<sup>th</sup> at the park.
- Katherine McAllister gave a report on the Water Treatment Plant project, it is moving along nicely. She has submitted the required paperwork for additional funding and has requested an amendment to the Wicomico County Water/Sewer plan to match the intended increase in water withdrawal.

**Public Works Director Gibbons** delivered his report on the Roads, Water and Sewer Departments.

- Water Valve installations are almost complete.
- Easements have been signed from the Nentego Woods Development regarding the drainage ditch project.
- Wicomico County's Morris Mill Dam project should start at the beginning of September after Labor Day. City Solicitor Mitchell advised to make sure that the Morris Mill Dam project is through the County.

## **UNFINISHED BUSINESS**

### **1. Paid Bills**

President Kerr acknowledged receipt of the paid bill report. **On a motion made by Treasurer Ortiz and seconded by Councilor Nichols, the paid bills were approved by a vote of five to zero.**

### **2. HVAC Unit Replacement Contract Ratification**

City Manager Psota requested that the Council ratify its prior approval of the AA Air Services contract to replace the Geo thermal unit at City Hall in the amount of \$10,795. **On a motion made by Councilor Miciotto to ratify the HVAC unit replacement in the amount of \$10,795 as completed by AA Air Services, seconded by Councilor Palmer, the motion was approved by a vote of five to zero.**

### **3. Other**

Council President Kerr advised that at the last Council meeting several items were asked to be made surplus from Public Works. One item, a message board, was tabled to finding out if it was able to be fixed. President Kerr advised that she has looked at the board and has spoken with Public Works Director Gibbons and employees and has determined that the board does not work properly and would be expensive to fix. President Kerr suggested surplus the item. **On a motion made by Councilor Palmer to surplus the message board, seconded by Treasurer Ortiz, the motion was approved by a vote of five to zero.**

## **NEW BUSINESS**

### **1. Swear in Alexis Dashield to Election Board**

City Clerk Thomas administered the oath of office to Alexis Dashield. Mrs. Dashield will serve as Supervisor for the Election Board. Council President Kerr advised that the Elections will be held on October 1, 2018.

### **2. Surplus Items**

Chief Swafford asked to surplus Capital Inventory # 625 HP Pro Computer, serial number #MXL4351ZCQ, due to a hard drive issue. **On a motion made by Councilor Miciotto to surplus the HP Pro Computer Capital Inventory # 625, seconded by Treasurer Ortiz, the motion was approved by a vote of five to zero.**

### **3. Wells #1 & #2 Rehabilitation Contract Approval**

Public Works Director Gibbons advised that bids have been received for wells # 1 and #2 rehabilitation. AC Schultz was the low bidder. Public Works Director Gibbons asked permission to have AC Schultz do the project and have a 10% contingency in the total amount of \$47,500. Council President Kerr advised that she has the amount of \$42,950. City Manager Psota and Public Works Director Gibbons advised the amount of \$47,500 was rounded from the \$42,950 amount plus \$4295.50 contingency. **On a motion made by Councilor Nichols to award the rehabilitation of wells #1 and #2 to AC Schultz, not to exceed \$47,500 which includes a 10% contingency, seconded by Councilor Miciotto, the motion was approved by a vote of five to zero.**

**4. West Main Street Water Service Line Replacement Contract Approval**

Public Works Director Gibbons advised that bids were received but they were all over budget. Letters have been sent out seeking lower bids. Only one bid was received and that was from William Mills Water and Sewer in the amount of \$70,000. Public Works Director Gibbons is asking permission to allow William Mills Water and Sewer to complete the project at \$70,000 with a 10% contingency, bringing the total to \$77,000. **On a motion made by Councilor Miciotto to approve the West Main Street Water Service Line Replacement contract to William Mills Water and Sewer not to exceed \$77,000 which includes a 10% contingency, seconded by Councilor Nichols, the motion was approved by a vote of five to zero.**

**Public Comment/General Discussion**

Donna Hudson asked how she could receive codes pertaining to the City of Fruitland and several questions involving renters that moved into City limits. Ms. Hudson was advised to contact Code Enforcement for her questions.

**With no further business to discuss or comments, on a motion made by Councilor Miciotto to adjourn at 8:02 p.m., seconded by Councilor Palmer, the motion passed by a vote of five to zero.**

*Raye Ellen Thomas*  
Raye Ellen Thomas / City Clerk  
[Approved, September 11, 2018](#)