

The Fruitland City Council met in Regular Session at City Hall on Tuesday, July 10, 2018 at 7:30 p.m. with the following members present:

President Darlene Kerr, Councilor Roland Palmer, Councilor Mark Miciotto and Councilor Chuck Nichols.

Also present at the table were:

City Manager Psota, Police Chief Brian Swafford, Deputy Treasurer Mark Swift, City Solicitor Andrew Mitchell and City Clerk Raye Ellen Thomas.

Our guests included:

Public Works Director Michael Gibbons, Ray Carey, Bob Marvel, Wendy Riley, Gladys Johnson, Audra Swafford, Marian Price, Ronnie Price, Melanie Smith, Mary Jane Swafford, Roy Swafford, Katherine McAllister, Marc Henderson and wife, Matt Solova, Officer Hogan, Officer Plunkart, Officer Wiersberg, Officer Culver, Officer Kerr, Sergeant Guard, Sergeant Holland, Officer Keen, Ed Pauley, Officer Weldon, Officer Shellenberger, Chad Crockett, Sheriff Mike Lewis, States Attorney Jamie Dykes, Delegate Carl Anderton, Mike Phillips, Morgan Phillips, Robin Townsend, Mike White, Chris Welch and several other Officers in attendance.

President Kerr called the regular Council meeting to order at 7:30 p.m. and welcomed all in attendance. Chaplin Mike White of the Police Department led all in prayer and all recited the Pledge of Allegiance.

President Kerr acknowledged receipt of the minutes of the Regular Meeting of June, and called for additions or corrections. As there were none, **Councilor Palmer moved to adopt the minutes as presented; Councilor Nichols seconded and the motion passed on a vote of four to zero.**

Reports- Treasurer, City Manager and Department Heads

President Kerr delivered the June Treasurer's Report due to the absence of Treasurer Ortiz. For June 2018, the City recorded \$195,000 of revenues, including \$106,000 in local income taxes. The total billed revenues for the fiscal year are \$7.6 million, including real estate taxes and four quarters of utility billing. The City incurred \$644,000 of expenses for the month, and the total expenses for the fiscal year to date are \$7.16 million. The net deficit for the City for the month of June is \$448,850 and the net income for the fiscal year to date is \$453,970. **Councilor Miciotto moved to accept the Treasurer's Report as presented, Councilor Nichols seconded and the motion passed on a vote of four to zero.**

Chief Swafford delivered his report on behalf of the Police Department and Code Enforcement.

- Chief Swafford reminded everyone to keep their vehicles locked due to the recent thefts.

City Manager Psota delivered his report on behalf of City Hall.

- Delmarva Pole Building should have materials on site Friday and begin construction on Monday for the roof at Waste Water Treatment Plant.
- USSSA will be starting next week; however they will not be using Fruitland's fields.
- National Night out will be held on August 7th from 5 – 8 at the park.
- All Church Community Party will be held on August 17th at the park.
- The projector has been installed in the Council Chambers.
- City Manager Psota advised that the City made a \$45,000 donation to the Fruitland Volunteer Fire Company.

Deputy Treasurer Swift delivered his report.

- The ENR loan was paid off last week.
- The Hayward Avenue loan will be paid off next week.

Public Works Director Gibbons delivered his report on the Roads, Water and Sewer Departments.

- Moore Avenue and Beebe Street have been paved.
- Water Valve installments will begin next week.
- Easements are being signed from the Nentego Woods Development regarding the drainage ditch project.
- Wicomico County's Morris Mill Dam project should start at the beginning of September.

UNFINISHED BUSINESS

1. Paid Bills

President Kerr acknowledged receipt of the paid bill report. **On a motion made by Councilor Nichols and seconded by Councilor Palmer, the paid bills were approved by a vote of four to zero.**

2. Mobile Data Terminals Vehicle Tough Books Proposal

Chief Swafford reported a need and request to update 20 lap tops in patrol cars and need to be updated due to technological advancements. Tough Rugged Lap Tops is the sole source vendor and Chief Swafford proposed using Breckford Funds. **On a motion made by Councilor Miciotto to allow Chief Swafford to purchase the lap tops from Rugged Computed Inc, doing business as Tough Rugged Lap Tops, not to exceed \$16,000, seconded by Councilor Nichols the motion was approved by a vote of four to zero.**

3. GMB Update Water Treatment Plant/Well Project

Katherine McAllister advised that the project is moving forward. Advanced Land and Water has completed their hydrological study. MDE is aware of the schedule and bidding should begin in December or January.

4. Zero Turn Purchase

City Manager Psota has obtained three quotes for a zero turn lawn mower. The lowest bid was from Baker Power and Turf for a Zero Turn Hustler Super Z72 including a two year warranty in the amount of \$9860. **On a motion made by Councilor Palmer to purchase a Zero Turn Hustler Super Z72 from Baker Power and Turf not to exceed \$10,000, seconded by Councilor Miciotto, the motion was approved by a vote of four to zero.**

NEW BUSINESS

1. Resolution 7 -2018

President Kerr thanked Mike Phillips for his service to the City as Police Chief and presented him with a resolution. Chief Swafford presented Mike Phillips with a plaque for his dedication as Police Chief. State's Attorney Jamie Dykes presented a Proclamation to Mike Phillips. Delegate Carl Anderton presented Mike Phillips with a Proclamation for his service. Several Council Members extended Congratulations to Mike Phillips. Mike Phillips thanked everyone.

2. Swear in Brian Swafford as Police Chief

City Clerk Thomas administered the oath of office to Chief Swafford.

3. **Swear in Joshua Culver and Spencer Wiersberg as Police Officers**

City Clerk Thomas administered the oath of office to Officers Culver and Wiersberg. Both officers recently graduated from the Police Academy.

4. **Swear in Alexis Dashield to Election Board**

Alexis Dashield was not present at the meeting. This item was tabled.

5. **Employee Health Insurance Renewal/Integra/Hollister**

City Manager Psota advised that the current Health Insurance plan for the City Employees expires on July 31, 2018. City Manager Psota recommended continuing with the current plan and benefits that the City has with Hollister as the Broker, Integra as the Health Insurance Administrator, Cigna as the Health Care Carrier and Guardian as the Vision/Dental Carrier with no additional cost being passed on to the employees. City Manager Psota is also requested permission to sign any contracts from the above named companies after review if warranted, by the City Solicitor. **On a motion made by Councilor Palmer to continue with the current insurance plan the City has with Hollister as the Broker, Integra as the Health Insurance Administrator, Cigna as the Health Care Carrier and Guardian as the Vision/Dental Carrier allowing City Manager Psota to sign any documents after reviewed by City Solicitor Mitchell, seconded by Councilor Miciotto, the motion was approved by a vote of four to zero.**

6. **Surplus Items- Police Department**

Chief Swafford reported on part two of the surplus items Chief Phillips initiated, with Council approval last month. The portable radios and vehicle radios both need to be declared surplus as part of an Emergency Services grant. There are fifteen vehicle radios that will be surplus. A list of serial numbers is available upon request. **On a motion made by Councilor Miciotto to surplus the fifteen vehicle radios as described by Chief Swafford, seconded by Councilor Nichols, the motion was approved by a vote of four to zero.**

7. **HVAC Unit Replacement – City Hall**

City Manager Psota advised that one of the three units the City has is not working. The system has been temporarily fixed, so that the two working units are covering all three zones. An initial estimate was received today from Wilfre for the amount of \$10,500 which includes a 4 ton York Water Source Heat Pump and some duct work. More quotes will be received. The City currently uses Wilfre for annual service agreement.

8. **Water Tower and Easement from County**

City Solicitor Mitchell advised that under the Amendment of the Basic Water and Sewer Agreement the City entered into with Wicomico County included the City purchasing the Water Tower for \$1. City Solicitor Mitchell presented a bill of sale for the water tower and the deed of easement and agreement. That easement is from the Glasgow Family which owns the property where the water tank and distribution pipes are located to the County. The bill of sale and transfer of easement from the County to the City are that which were presented. City Solicitor Mitchell is asking the Council President to sign and the Clerk to attest. **On a motion made by Councilor Miciotto to accept the easement and bill of sale as presented by City Solicitor Mitchell and allow Council President Kerr to sign, seconded by Councilor Nichols, the motion was approved by a vote of four to zero.**

9. **Resolution 9 -2018**

Deputy Treasurer Swift read Resolution 9-2018 which amends the Fiscal Year 2017 – 2018 General Fund Budget. **On a motion made by Councilor Nichols to accept Resolution 9-2018 as read by Deputy Treasurer Swift, seconded by Councilor Miciotto, the motion was approved by a vote of four to zero.**

10. **Resolution 8 -2018**

Deputy Treasurer Swift read Resolution 8-2018 which amends the Fiscal Year 2017 – 2018 Utilities Fund Budget. **On a motion made by Councilor Nichols to accept Resolution 8-2018 as read by Deputy Treasurer Swift, seconded by Councilor Palmer, the motion was approved by a vote of four to zero.**

11. Surplus Items – Public Works

Public Works Director Gibbons asked permission to surplus four items by listing them on govdeals.com. The first item is a 2010 Toro 16 inch mower. The mower is having mechanical issues and the new mower will replace this one. The second item is a pull behind light tower that has electrical problems. The third item is a pull behind message board that has not been used in several years and the last item is the 1993 Sanitation truck and the City already has a spare truck. Councilor Palmer asked about the pull behind message board, Public Works Director Gibbons advised that it is a sign to be used for road closures and such events, but when the City needs a sign they are supplied by State Highway. Councilor Miciotto asked whether the message board works, Public Works Director Gibbons will have someone check it out and find out what is needed. **On a motion made by Councilor Palmer to surplus the Toro Mower, the pull behind light tower and the 1993 Sanitation Truck, the pull behind message board will be checked to see if it is in working condition and not surplus at this time, seconded by Councilor Miciotto, the motion was approved by a vote of four to zero.**

12. Water Treatment Plant Solar Project

City Manager Psota advised that in May an application was made to MDE through Water Quality Finance Administration FY 2019 Energy Water Infrastructure Program. It awards up to one million dollars for energy related projects. The City submitted the application for solar panels to be installed at the Water Treatment plant. The City has been awarded the grant in the amount of \$439,676. The required paperwork needs to be signed and returned to MDE, City Solicitor Mitchell has reviewed it and City Manager Psota is asking permission to sign. City Manager Psota has asked Katherine McAllister from GMB to assist with the project. **On a motion made by Councilor Miciotto to allow City Manager Psota to move forward with this project and sign the necessary paperwork, seconded by Councilor Nichols, the motion was approved by a vote of four to zero.**

Public Comment/General Discussion

There were no public comments.

With no further business to discuss or comments, on a motion made by Councilor Miciotto to adjourn at 8:41 p.m., seconded by Councilor Nichols, the motion passed by a vote of four to zero.

Raye Ellen Thomas
Raye Ellen Thomas / City Clerk
[Approved, August 14, 2018](#)